

CYNGOR CYMUNED BRYNCRUG COMMUNITY COUNCIL

2 Talybont, Dolgellau, Gwynedd LL40 1UA
clerc@cyngorbryncrugcouncil.co.uk Clerk: Jane Jenkins

MINUTES OF THE COMMUNITY COUNCIL MEETING – 20.04.2026 at 6.30 pm

Present: Alan Jones (AJ) (Chairman), Richard J Evans (RJE), Andy Goff (AG), Richard C Evans (RCE), Geraint Edwards (GED) and Jane Jenkins (Clerk)

1. **Chairperson's Welcome:** A warm welcome was extended to all to the meeting.

2. **Apologies Received:** Bethan Lawton and Geraint Evans

2.1 **Registration of Interest:** None.

3. **Approval of previous minutes – 16/03/26:**

RESOLVED: Previous meeting's minutes were agreed as a true account.

Proposed - AG **Seconded** – RJE

4. **Matters arising from the previous meetings – 16/03/26:**

a. Update on dog bin request Rhydyronen Station

Clerk advising we are still without a response but the matter has been chased up. Review again next meeting.

5. **Correspondence:**

a. Training dates, free training places and Training Plan for 2026-27
To be dealt with under 7h.

b. Works programme for April

Contents noted. AJ raised concern over the continued increases in Council Tax for the area which seems excessive for what work is being carried out in the village and is affecting cost of living for those within the community. He would like GCC to provide details of planned activity within the village for the next twelve months and Clerk asked to contact Nia Jeffries (Head of GCC) and ask the question.

ACTION: Clerk to send a letter to GCC

c. OVW email and document relating to Civility and Respect pledge
AJ running through the document which has been received.

RESOLVED: Unanimous agreement to complete document and return to OVW

ACTION: Clerk to return completed and signed form

d. Clerk advising that she had received a copy of OVW minutes from the Meirionnydd Area Committee meeting held on 14/4/26 and within those minutes there was an update on the Local

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Places Project. Many packages remained unclaimed.

RESOLVED: Unanimous agreement to try and obtain a package.

ACTION: Clerk to make an application.

6. Planning Applications:

a. **Planning application NP5/55/234A** re land nr Dolgoch Farm, Brynchrug LL36 9UP
Councillors discussed the application and in particular flood issues which had already been noted as can be seen in the documents attached to the application.

RESOLVED: Unanimous agreement to support the application.

ACTION: Clerk to respond to ENP

b. **Letter from member of community received re planning application NP5/55/60L**

Councillors discussed the copy letter received which had been sent to ENP in respect of the above application.

RESOLVED: Unanimous agreement to support the points raised within the letter

ACTION: Clerk to contact ENP informing them that a copy of the letter had been sent to the Community Council which Councillors had reviewed and were happy to support.

7. Financial Matters:

a. **Financial Report to March 31st 2026**

Councillors reviewed the report and accepted it.

RESOLVED: This was agreed as a true account and approved by all.

b. **Clerk's report inc payments made using delegated authority**

Nothing to report.

c. **Authorisation of any payments not authorised elsewhere**

Clerks' salary for March, postage and paper, OVW annual membership, OVW training fees, and outstanding Annual Members payments.

RESOLVED: Unanimous agreement to approve all and for payment to be made.

ACTION: Clerk to set up payments.

d. **Draft cashbook for Income and Expenditure 01.04.25 – 31.03.26**

Clerk running through the cashbook with all Councillors especially the reconciliation for the year.

RESOLVED: Unanimous agreement to approve the document and signed as correct by Chair.

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e. Draft Annual Return for 2025-26

Clerk running through the document with the Councillors and explaining the figures.

RESOLVED: Unanimous agreement to approve the document.

ACTION: Clerk to prepare and submit all documents for Internal Audit.

f. Draft Annual Report for 2025-26

All Councillors had read through the document and there were no concerns/amendments requested.

RESOLVED: Unanimous agreement to approve the document as drafted.

g. GCC City, Town and Community Council support fund 2026 application (update)

Clerk advising that enquiries had been made to Alfie Waiting regarding a replacement bus shelter by Maes Hyfryd and asking for an updated quote (like for like). The original quote from 2025 had been resent with a comment that this shelter would not require sides so should be slightly less. Clerk pointed out that for the grant to be successful the quote needed to reflect the work involved and the bus shelter for this area was different in style to the one the grant had been used for last year. It had also been stated that it may be possible to include the work on GCC works programme if the grant would not cover the full costs (including civil works cost) and we had to advise by July if we wished to try for this. Clerk advising that she had been informed that grant applications would not be dealt with until mid-May.

RESOLVED: Unanimous agreement to contact GCC again for a correct like for like quote and enquire as to the possibility of including into their works programme.

ACTION: Clerk to send further email and upon receipt of correct quote to submit application for grant.

h. Training Plan 2026-27

Clerk advising that the Training Plan for 2026-27 now needed to be completed and published on the website. Training was allocated as follows:- Health & Safety (RJE), Biodiversity p2 (RCE), Chaining Skills (AJ – 13/05/26), Code of Conduct (AG – 14/05/26) and Nature Project Management (GED – 01/06/26)

ACTION: Clerk to update Training Plan and publish on website. Clerk to book AJ, AG and GED onto the dates they have chosen for their training.

i. Review of Asset Register

Councillors reviewed the document.

RESOLVED: Unanimous agreement to make two amendments, namely to the Defibrillator and Cabinet which needed to be moved to R J Roberts Charity asset register and to include the new bus shelter installed in December. Subject to the amendments being made, document unanimously approved and adopted.

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ACTION: Clerk to amend the document and publish on website.

j. Online Banking and proposals for amendments to Financial Regulations

AJ discussing with the Councillors that through Barclays the Council had access to online banking. This had been investigated by AJ and Clerk since the last meeting and made for much simpler payment methods and would save significantly on postage. AJ, BL and Clerk had access to online banking and could currently authorise payments but ideally, we would require one further person to become a signatory. AG was happy to become a signatory but as GE was not present this would be discussed further at the May meeting. Clerk advising that on any payment made it was set up for dual authorisation which basically meant Clerk set up the payments then would send a message out to those authorised asking for someone to log in, check the payment requests and authorise. Clerk advising that anyone receiving a payment could not authorise that payment, i.e. Clerk could not authorise her salary payment.

RESOLVED: Unanimous agreement to move to online banking and make payments to regular suppliers with this method. Donations still to be made by cheque.

Councillors were then asked if they had read through the proposed amendments to the Councils Financial Regulations in respect of online banking and payments.

RESOLVED: Unanimous agreement to accept the proposed amendments to the Financial Regulations. It was decided that Clerk will make the "include" the amendments within the Councils current document with the whole document due to be reviewed in July 2026.

ACTION: Clerk to insert the amendments into the current Financial Regulations and update on the website. A note of the date of amendment to be included with the document.

8. Representatives' Reports:

AG advising that Y Ganolfan café was functional and a testing day had been held which raised approximately £240 in donations. They are currently waiting on a rating from GCC before opening. The café will be ran by volunteers.

9. County Councillors Report:

None.

10. Any Other Business:

AJ raised the subject of the dilapidated fence/gate at Y Ganolfan and asked that it be brought to the attention of the Committee, which AG confirmed he would do.

GED mentioned the tree by the Little Garden as he had received a letter from GCC. He is not the landowner but agreed to take a look at the issues that have been raised.

RJE mentioning that he had heard there was a meeting re Corbett Hotel, Tywyn on 27th April and Clerk confirming this was correct, the meeting was at 1 pm and there was a link available should anyone wish to listen in.

AHJ

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11. Employment/Co-Option

(These are confidential matters, the public and press will be excluded from the meeting)

Nothing to report.

Meeting concluded 8.10 pm.

Date of Next Meeting: AGM - Monday 18th May 2026 at 7pm

Signed: *A H Jones*

Chairman

Date 18.05.2026